

Paulina Piątek

Get in touch!

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portfolio-web/](https://paulina-piatek.github.io/portfolio-web/)

Address:

ul. Leszka Białego 3,
88-300 Mogilno, Poland

Certifications

Medical Secretary

ISKK School Sp. z o.o. in Warsaw
Mar 2021

LCN Basic Training Completion Certificate | Principles of operation, selection of components and conducting intelligent electrical installations in accordance with the LCN standard

PWSZ in Gniezno
Jan 2019

ACERT Academic Certificate in English for technical purposes Level B2

PWSZ in Gniezno
Feb 2017

Languages

Polish

Native or bilingual proficiency

English

Professional working proficiency

Hobby

Playing the ukulele | Travels

Work Experience

IT Manager

Hospital SPZOK in Mogilno | Jun 2020 – Present

Mogilno, Kujawsko-pomorskie, Poland

- Head of an IT department (in 1 hospital and 6 clinics),
- creating and editing web pages (PHP, HTML5, CSS, JavaScript, Bootstrap, WordPress, RWD),
- creating graphic designs (GIMP),
- training on the operation of computer systems and equipment (about 100 people),
- administration and training people in using medical programs,
- administration of server (Windows Server 2012 R2),
- administration and configuration of network and network devices,
- helpdesk for employees,
- repair and maintenance of computer hardware

IT Specialist

Hospital SPZOK in Mogilno | Sep 2019 – Jun 2020

Mogilno, Kujawsko-pomorskie, Poland

IT Specialist – Internship

Hospital SPZOK in Mogilno | Jul 2019 – Aug 2019

Mogilno, Kujawsko-pomorskie, Poland

Sales and customer service

OTCF Sp. S.A. (Shop 4F) | Oct 2016 – Jan 2019

Gniezno, Wielkopolskie, Poland

IT Specialist – Student internship

Infobemar Marcin Ganczarek Sp. z o.o. | May 2018 – Jun 2018

Gniezno, Wielkopolskie, Poland

IT Specialist – Student internship

Distict Authority Office in Mogilno | May 2017 – Jun 2017

Mogilno, Kujawsko-pomorskie, Poland

IT Specialist – Apprenticeship

City Hall in Mogilno | Jan 2013 – Feb 2013

Mogilno, Kujawsko-pomorskie, Poland

Education

Bachelor of Science (B.Sc.) | IT engineer | Computer Science Państwowa Wyższa Szkoła Zawodowa im. Hipolita Cegielskiego (College) in Gniezno 2015 – 2019

Member of the student government, Member of the Appeal Scholarship Committee, The class president

Skills

Critical thinking | Problem solving | Leadership skills
Communication skills | Self-improvement

HTML5 | CSS | JavaScript | Python | Bootstrap | MySQL | WordPress
GIMP | Local Area Network (LAN) | React